

Noor Ul Islam Primary School Hifdh Class Teacher – Job Description

We are looking for a dedicated Hifdh Class Teacher to join our team! This honourable role will involve supporting the school hifdh class which has grown over the last 3 years to approximately 16 children

GENERAL DUTIES & RESPONSIBILITIES

Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression of hifdh through:

- Appropriate planning based on the starting points of pupils
- Inspiring the pupils to achieve regardless of their relevant starting points
- Identifying clear hifdh amounts for each child daily
- setting clear targets, building on prior attainment
- Be accountable for the progress of all pupils in their class
- Providing clear structures for lessons maintaining pace, motivation and challenge;
- Making effective use of assessment
- Ensuring effective teaching and best use of available time;
- Maintaining a positive climate for learning in accordance with the school's procedures and policies
- Encouraging good practice with regards to punctuality and behaviour,
- Promote a balanced and moderate view of Islam challenging negative attitude when required
- Standards of work and homework;
- Using a variety of teaching methods to:
 - i. Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - ii. Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
- Ensuring pupils acquire and consolidate hifdh learning
- Evaluating own teaching to improve effectiveness;
- Ensuring the effective and efficient deployment of classroom support if available
- Encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate, persevere, and listen attentively;

Monitoring, Assessment, Recording, Reporting

- Assess how well hifdh objectives have been achieved and use them to improve specific aspects of teaching;
- Assess and monitor pupils' hifdh work and set targets for progress;
- Assess and record pupils' progress systematically and keep records
- Monitor strengths and areas for development, inform planning and recognise the level at which the pupil is achieving;
- Prepare and present informative reports to parents.

Safeguarding

- To fulfil all their responsibilities under safeguarding as defined in the school safeguarding policy.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description may be amended at any time following discussion between the head teacher and member of staff and will be reviewed annually.