

Noor ul Islam Pre-School Assistant Curriculum Manager Vacancy Maternity Cover (post ref: ACM)

The post holder will have the opportunity to work for an exciting and dynamic '**Outstanding**' early years setting and contribute to our continued development.

The Assistant Curriculum Manager will:

- Monitor and raise the standards in teaching and learning
- Oversee the tracking of pupil progress
- Plan the long-term, medium-term and short-term curriculum with the help of the teaching staff
- In partnership with the pre-school manager play a leading role in the self-evaluation process
- Oversee the identification of children with additional needs and the support given to them with the SENCO
- Be the deputy designated safeguarding lead
- Lead by example to motivate and work with others
- Identify staff CPD needs and support them with training

The post holder will support the setting's Safeguarding and Inclusion Policies and Procedures. The post holder will have a clear DBS check.

The post holder **MUST** be interested in working in and fostering an Islamic environment and introducing children to basic Islamic principles.

Qualifications & Experience:

Essential – Level 3 Early Years Educator Qualification (or equivalent)
A*-C grade in GCSE English and Maths
3 years' post-qualification experience working with EYFS age children

Desirable – 1 year plus experience leading a team in the EYFS
Foundation degree of higher in early childhood studies (or equivalent)
First Aid /SEN Awareness Training / Safeguarding Training (including knowledge of the Prevent duty and FBVs, FGM, etc.)

Hours: Term time only -
Mondays to Fridays 8:00am – 4:00pm (Thursdays 8:00am – 5:00pm)

Salary: Dependent on qualifications and experience

Closing date for receipt of application form: **29th January 2021**

Interview dates: **TBA**

Start date: **March 2021**